

## **Tips For Success**

## How to renew your GeoWarehouse subscription

1. Select the **Store icon** in the top right of the window.

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2. Select **View Products** under Subscription at the bottom left side of the window.



- 3. You will be directed to the GeoWarehouse Store.
- 4. To request an account statement select **Generate Pro Forma Invoice**.
- 5. To make a payment select **View Details** to go to the Product Details page.

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6. Place a check beside the confirmation to accept the legal terms before proceeding.



7. Select **Quick checkout** to go to the Checkout page.

GeoWarehouse				Close
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\$1.10 Plus applicable taxes.	Purchase Details			
	Subscription Price: Subscription Start Date:	\$1.10 January 17, 2022	Subscription End Date:	January 16, 2023
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	Add to Cart Cancel, and go back to the Geowarehouse S	Quick checkout		

- 8. A summary of the payment details will appear, scroll down the page to the payment information section.
- 9. Enter your credit card information and select **Finalize Order**.

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10. You will receive an email confirming your subscription renewal and containing your transaction receipt.

Please note: if you make a change to your account (addition, transfer or suspend), you will need to complete the form inserted in your confirmation email. This will ensure that your records are updated and users get timely access to GeoWarehouse.

If you have any questions, please contact us at geowarehouse.support@teranet.ca.