

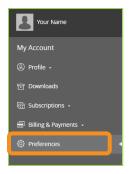
## **Tips For Success**

## How to change account preferences

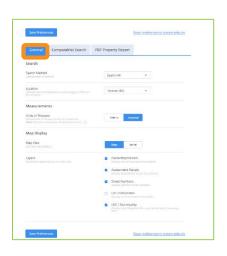
1. Select **Account** in the top right of the window and select **My Account**.

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## 2. Select Preferences.



3. The **General** tab allows you to set the default criteria for the **Search Method**, **Location**, **Unit of Measure**, **Map Display and Layers**.





4. The **Comparables Search** tab allows you to set the default criteria to search sold properties.

General Comparables Search PDI	E Property Report
Comparables Search Criteria	
Search Area Selection Set default area search method.	Radius Polygon
Choose default sale Date range For Preset Range options, today's date is the default end date.	Preset Calendiar Preset Bennes
	30 Days 3 Months 6 Months 1 Year
Property Type Fitter search results by property type.	All Freehold Condo
Sale Amount Filter search results by sale amount.	From         To           50         -         \$2,500,000*         -
Lot Size (sq. ft.) Filter search results lot size range.	From To 0 - 100+ acres -

5. The **PDF Property Report** tab allows you to set the default criteria to include in the PDF Property Report, choose **ON** or **OFF** for each section.

General Comparables	Search	PDF Property Report	
Use the options to choose what to in	clude by defai	ult in your PDF Property Report.	
My Report			
Cover Page beautives the report title, property otderies, and your email contact	0	Lot Size Must and permutar managements of the property	•
Report Tide Report title		Sales History List of tales activity on the property	
Property Details Detect detaut map vans of property Street View Z Aerial Map	•	Demographics Population: Instantion, Struct Existence, and Christian Structures and deal Dominiant: Market Group Christian regression data describing Intergres and behaviouri tanto.	(B)
Ownership Imports ownersParty To Information	۲		
Legal Description property that may contain to more plan number, teamore, and other team	٢		

6. Select Save Preferences.

If you have any questions, please contact us at geowarehouse.support@teranet.ca.